

## **RENTAL COLLECTION OF GOVERNMENT'S QUARTERS IN PUTRAJAYA**

Property Management Division  
Prime Minister's Department

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### **Main Points**

**What we  
examined?**

- Rental collection of Government's quarters in Putrajaya is managed by the Property Management Division (PMD), Prime Minister's Department.

**Why it is  
important?**

- To determine whether collection of rental from officers residing in Government's quarters have been made in accordance with the rules and terms in contract.

**What we  
found?**

- Overall, there were weaknesses in the rental collection of Government's quarters in Putrajaya which caused leakage in rental collection of RM1.66 million. Those weaknesses that need attention are as follows:
  - rental amounted to RM1.16 million was not collected from residents for the period of 12 to 179 months;
  - collection of rental amounted to RM0.40 million did not match to officers' grade; and
  - collection of rental amounted to RM0.10 million did not match with the location of the residents' office.

**What do we  
recommend?**

- The Audit recommendations are as follows:
  - PMD must ensure that the Register of Quarters Occupants is complete and up-to-date. The register must be periodically shared with other ministries;
  - ministries need to, from time to time, circulate information about responsibilities of officers residing in Government's

quarters to inform their office of any errors in the payment of emoluments;

- Ministries should consider taking appropriate disciplinary action against residents who are found negligent in notifying the status of the quarters' occupancy for the purpose of collecting Housing Fixed Allowance and Cost of Living Allowance refunds; and
- Head of Departments are responsible for updating the latest information and implementing salary deductions for officers occupying Governments' quarters as well as informing PMD if the officers are transferred to other departments.